

**CITY COUNCIL WORK SESSION  
JANUARY 3, 2017**

**ATTENDANCE:**

Councilman Edwards  
Councilwoman Lugardo-Hemple  
Councilman Spence  
Councilman Surrency  
Councilman Zapolski  
Administrator Dr. Stephanie Bush-Baskette  
Municipal Solicitor Rebecca Bertram

**CALLED TO ORDER:** Councilman Edwards called the meeting to order.

**STATEMENT OF MEETING NOTICE:** The Deputy Clerk read the statement of meeting notice, "Adequate notice of this meeting pursuant to N.J.S.A.10:4-6 giving the time, date, location and agenda to the extent known has been given in the following manner:

1. by posting notice of said meeting on the bulletin board at City Hall Annex, 181 East Commerce Street, Bridgeton, New Jersey on December 28, 2017 at 4:30 p.m.
2. By mailing such notice to the Daily Journal, South Jersey Times and the Press of Atlantic City on December 28, 2017 at 4:30 p.m.

**AGENDA REVIEW**

C. Invocation/Flag: Ms. Lugardo-Hemple

L-2 Resolution designating the official newspapers for the city. Ms. Lugardo-Hemple asked what newspaper the city currently uses for legal notices. Ms. Lugardo-Hemple asked for notifications to be sent to the Daily Journal also and to have them published in Spanish.

L-10 Resolution authorizing an agreement for EMS shared services with Hopewell Township. Mr. Zapolski asked what the difference was in the contract this year. Business Administrator Bush-Baskette explained a 3% increase per year.

L-11 Resolution supporting motorcycle events in Maurice River Township. Mr. Spence asked why the city is doing this. Mayor Kelly explained they asked the city to endorse as they are a neighboring town and would show support for events in the city also.

L-12 Resolution authorizing submission of strategic plan for municipal alliance to prevent alcoholism and drug abuse. Mr. Zapolski asked what the acronym DEDR stood for, what the difference was between a cash match and in-kind cash, and what the cities input is. The Business Administrator, and CFO explained the funding. Solicitor Bertram explained DEDR is used in the court system and means Drug Enforcement in Demand Reduction Penalty.

L-13 Resolution authorizing request for proposals to implement aspects of marketing for the city park. Mr. Zapolski recommended postponing the resolution indefinitely; he would like to see the master plan document for the park. The Business Administrator stated she has a copy of the plan and will provide to council. Mr. Spence spoke of past meetings regarding the park plan and his knowledge of the project. Ms. Lugardo-Hemple also spoke of past meetings and agreed the resolution should be postponed and Mr. Spence should be a part of the project moving forward. Mr. Zapolski motioned to postpone the resolution until the next meeting, Ms. Lugardo-Hemple second the motion. After a voice vote the motioned carried.

L-14 Resolution authorizing request for vacant and abandoned property services. Mr. Zapolski questioned the need for this when the city has a staffed code enforcement office. Ms. Lugardo-Hemple also questioned the need and cost to the city. The Business Administrator explained council approved a resolution at a prior meeting to advertise the RFP, only one response was received, and the proposed amount to be paid could not be approved; thus the need to re-advertise. The Business administrator explained how the property services would work and the benefits the code enforcement staff and city would receive.

L-16 Resolution authorizing non-fair and open contract for procurement consultant services. Mr. Zapolski asked why the city needs a QPA and what the salary will be to hire a temporary one. The Business Administrator clarified the need for a QPA and the salary.

**OTHER BUSINESS:**

The Business Administrator updated council on the River Grove Project

**ADJOURNMENT:**

There being no further items of discussion, it was moved by Mrs. Lugardo-Hemple and second by Mr. Zapolski the Work Session be adjourned which motion was carried.

Councilman Edwards adjourned the Work Session.

Respectfully submitted,

Approved:

---

Kathleen L. Keen, RMC  
Deputy Municipal Clerk

---

Gladys Lugardo-Hemple  
Council President

Date: \_\_\_\_\_