NOTICE TO BIDDERS

The City of Bridgeton is requesting Bid proposals for the project listed below. Sealed proposals will be received in the Municipal Clerk's Office at 181 East Commerce St., Bridgeton, NJ 08302, until the closing date and time specified, at which time the City of Bridgeton assumes no responsibility for delays in the mail or delivery service causing the Proposal to be received at the Municipal Clerk Office later than the due date and time. Proposals are to be presented to the City of Bridgeton in sealed envelopes marked:

BID NAME: **Professional Services: Independent Hearing Officer**
Medical Director,
Municipal Debt Collector,
Municipal Public Defender
Labor Relations Attorney (Non-Police Issues)

DUE DATE: **December 12, 2019 at 10:00AM**

Proposal closings will be for the **2020** calendar year. The City of Bridgeton reserves the right to reject any or all Proposals and to waive immaterial information.

For those interested in submitting a response to any City of Bridgeton BID or RFP (Request for Proposal), please complete the Request Form on the City Website and submit by email to: Municipal Clerk at KeenK@cityofbridgeton.com.

If picked up on site, there will be a non-refundable cost of $25.00 per RFP packet to cover the cost of printing and administrative expenses. Checks are to be made payable to the CITY OF BRIDGETON.

The form must be filled out in its entirety and submitted to the Municipal Clerk. Upon receipt of the completed form, a Bid/RFP package will be sent to you at the email you provided within three (3) business days.

Pursuant to C57, Laws of 2004 (s1778) all business organizations that do business with a local contracting agency are required to be registered with the State and provide proof of that registration to the contracting agency before the contracting agency may enter in a contract with the business. All bidders shall adhere to the information as classified as "New Jersey Business Registration Requirements".

Bidders are required to comply with the requirements of **N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27**.

Kathleen L. Keen, RMC Municipal Clerk
By order of the City of Bridgeton, New Jersey